

What to Bring

Please ensure your child brings the following items each day. Please clearly label every item with your child's name

- A bag – an eco-shopping style is ideal to promote independence
- Change of clothes
- Sun safe hat for outdoor play
- Morning tea and lunch in a lunch box – please do not include nuts
- Water bottle
- A waterproof bag for wet clothes

Please apply sunscreen prior to attending.

More Information

More information about our policies and procedures is available in the Children's Services Handbook. You can read the handbook on our website or request a hard copy from the Centre. Copies of all policies are also available from reception on request. We regularly invite families to provide feedback when our policies are reviewed.

Contact

11 Dunraven Drive, Yangebup

Ph: (08) 9417 9995

Email: info@yangebupfamilycentre.org

Web: www.yangebupfamilycentre.org

Office Hours: Mon – Fri 8.30am–3.30pm

www.facebook.com/YangebupFamilyCentre



Pre-Kindy

Pre-Kindy is for children aged 2.5 - 4 years to develop skills and friendships through educational activities and play prior to attending school.

Yangebup Family Centre

All Pre-Kindy days run from 9am-2.30pm

One Day Program
Wednesday

Two Day Program
Tuesday and Friday

Child Care Subsidy is available

Welcome

Welcome to Yangebup Family Centre Inc. We are a not-for-profit, community-based service governed by a Management Committee of parents and interested community members. This booklet explains how our Pre-Kindy program works, what families need to do before their child starts and what to expect throughout the year.

Our Pre-Kindy program helps children become familiar with kindy routines in an interesting, challenging and developmentally appropriate environment. Guided by the Early Years Learning Framework and National Quality Framework, the program supports children's emotional, physical and intellectual development while building independence, self-help and social skills.

How to Apply

To apply, complete the Pre-Kindy application form and return to the Centre with the application fee. Applications close in September, although additional applications may be accepted if places remain available. We will contact you after the closing date to confirm whether your child has a place. If we cannot offer a place, we will refund the application fee. Application forms are available at yangebupfamilycentre.org.

Enrolment Procedure

Enrolment is completed online. Before your child can begin the program, you must provide a copy of your child's birth certificate and immunisation statement.

Families are encouraged to share relevant information about their child's development, speech, additional needs, or any services or assessments they are accessing or waiting for. This helps educators understand and support your child's individual needs.

Fees

Fees must be paid at least two weeks in advance. Any absent, holiday or sick days will be recorded as an allowable absence and fees must still be paid. Two weeks written notice is required if you decide to withdraw your child from Pre-Kindy and fees are still payable for this period.

Our Centre is registered for **Child Care Subsidy**. To claim you must provide us with your Customer Reference Number (CRN) and your child's CRN. These are provided by Centrelink through your mygov account. For more information contact the Centrelink Families Line on 13 61 50 or www.servicesaustralia.gov.au

Please collect your child promptly at 2.30 pm. A late fee of \$2.00 per minute applies after this time.

Our Pre-Kindy Team

Our Educators are qualified to work with this age group of children. They are there to help your child learn and grow and are more than willing to meet with you at any time to discuss your child's progress or any concerns you may have.

We also appreciate input into the program from families so if you have a special talent or hobby you would like to share, please speak to staff.

Our team includes Early Childhood Teachers and educators who hold a Diploma or Certificate III in Children's Services.

All staff hold a Working with Children Check and National Police Clearance. Most staff also hold a First Aid Certificate and have completed anaphylaxis and emergency asthma training.

Our educators are experienced in helping distressed children settle into the program. If your child does not settle, we will contact you.

Child Safety

The Yangebup Family Centre implements Child Safe Practices and is committed to ensuring the safety, wellbeing and empowerment of all children and young people. The Centre has policies and procedures in place to support our commitment to child safety. Please ask staff for more information or visit our website.

Communication

We use the **Xplor app** to communicate with families and share observations and updates throughout the day. Please download the app and use the login details provided in your welcome email. If you have questions or concerns, speak with a staff member or the Children's Services Co-ordinator.

Copies of our Grievance Procedure are displayed in the Centre.