



# Yangebup Family Centre Inc.

11 Dunraven Drive, Yangebup WA 6164 | Phone: (08) 9417 9995 | www.yangebupfamilycentre.org

## YANGEBUP FAMILY CENTRE INC. (YFC Inc) AGM Meeting Minutes: Tuesday 17 Oct 2023

<b>Open:</b>	The Annual General Meeting of the YFC Inc was opened at 7:10pm in the meeting room. Acknowledgment to Country provided by Tracy Pearson
--------------	--

<b>Present:</b>	Tracy Pearson (Chair), Samantha Williams, Myrto Robert, Jo McGillivray, Lyn Wright, Ann Gerlach, Maria Quaggan, Kym Maloney, Julie Taylor, Alison Cribb, Merridee Lawrence, Zoe Crowest, Cyla Maguire, Chontelle Stone, Mary Scalzo, Kelly Hutton (arrived at 7:17pm)
-----------------	---

<b>Apologies:</b>	Maggie Zentner, Elaine Graczyk
-------------------	--------------------------------

<b>Correspondence:</b>	None
------------------------	------

<b>Confirmation of Previous Minutes:</b>	Maria & Ann confirmed the minutes of the AGM held Tuesday 18 October 2022 to be true and proper record.
<b>Declaration of Conflict of Interest:</b>	None

<b>Business Arising from Previous Minutes:</b>		
Item	Action	Committee Resolution
Add new treasurer to signature for bank accounts	Complete - Lyn added in March	

<b>Chairpersons Report:</b>		
Item	Action	Committee Resolution
Tabled as per written report in the YFC Inc Annual Report 2022/2023. Highlights: 30 years of the Centre 2 staff members celebrated their 10 <sup>th</sup> year anniversary at the Centre– Sam & Selma Life time members (Maggie & Jan) The many recognition awards/nominations Extending gratitude to Maria for holding the position of Chairperson for the previous 5 years & Kym for the last 3 years as Deputy Chair		<i>Accepted Unanimously</i>
<b>Treasurers Report:</b>		
Item	Action	Committee Resolution
Treasurer presented the financial position for YFC Inc as of 30 June 2023. Surplus \$14,947 Highlights:		<i>Accepted Unanimously</i>

Growth and new things happening Bathroom renovation & various jobs around the Centre A lot of involvement in the Centre		
---	--	--

<b>Manager's Report:</b>		
<b>Item</b>	<b>Action</b>	<b>Committee Resolution</b>
Refer to the YFC Inc Annual Report 2022/2023 for full report. Highlights: 30 year anniversary events Support from Local, State and Federal govt Strong partnerships Regular groups Thank Committee, staff and volunteers		<i>None required</i>

<b>Children's Services Report:</b>		
<b>Item</b>	<b>Action</b>	<b>Committee Resolution</b>
Tabled as per written report in the YFC Inc. Annual Report 2022/2023 Highlights: Year of celebrations Acknowledgement of staff that have been here for 10+ years Amazing staff team Exceeding in Quality Area 6		<i>None required</i>

<b>Community Development Report:</b>		
<b>Item</b>	<b>Action</b>	<b>Committee Resolution</b>
Tabled as per written report in the YFC Inc. Annual Report 2022/2023 Highlights: Various programs happened for all ages Volunteers Acknowledge – Food Bank		<i>None required</i>

<b>Election of New Committee</b>		
Present committee stood down from positions, nomination forms have been received and provided to Returning Officer, Cr Chontelle Stone.		
<b>Item</b>	<b>Nomination Process</b>	<b>Committee Resolution</b>
Chairperson Election	Nomination: Tracy Pearson (seconded by Kym)	Vote: Carried, unopposed
Vice Chairperson Election	Nomination: Zoe Crowest (seconded by Tracy)	Vote: Carried, unopposed
Secretary Election	Nomination: Myrto Robert (seconded by Tracy)	Vote: Carried, unopposed
Treasurer Election	Nomination: Lyn Wright (seconded by Tracy)	Vote: Carried, unopposed
Committee Member Election	Nomination: Kym Malone, Kelly Hutton, Ann Gerlach, Maggie Zentner, Cyla Maguire	Vote: Carried. Unanimously



<b>Authorisation for signatories of bank accounts:</b>		
<b>Item</b>	<b>Action</b>	<b>Committee Resolution</b>
Authorised signatories: Tracy Pearson, Samantha Williams, Joanne McGillivray, Julie Taylor, Lyn Wright	No actions needed	Vote: Carried Unanimously

Appointment of Auditor for 2023/2024:		
Item	Action	Committee Resolution
Next year Audit for 2023/2024.	Appoint Conley Manifis, William Buck PO BOX 748, South Perth WA 6951	Vote: Carried Unanimously

Meeting Closed:	Meeting closed at 7:38pm
-----------------	--------------------------

Minutes Signed once confirmed as true and accurate;

2022-2023 Outgoing Chair and Secretary

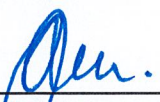



10/11/23

---

Meeting Chair: (Name & Sign)      Secretary: (Name & Sign)      Date:

Tracy Pearson      Myrto Robert

2023-2024 Incoming Chair and Secretary



10/11/23

---

Meeting Chair: (Name & Sign)      Secretary: (Name & Sign)      Date:

Tracy Pearson      Myrto Robert