

YANGEBUP FAMILY CENTRE INC. (YFC Inc)
AGM Meeting Minutes: Tuesday 27 Oct 2020

Open: The Annual General Meeting of the YFC Inc was opened at 7:10pm in the meeting room

Present: Jacinta Rebola – Thompson, Tracy Pearson, Veronica McDonald, Maria Quaggan, Laura Thompson, Chontelle Sands, Jo McGillivray, Kelly Hutton and Sam Williams

Apologies: Ann Gerlach, Rosie Miller-Linardos, Kym Maloney, Helen Redmond, Anna Agnew

Correspondence: None

Confirmation of Previous Minutes: Jacinta Rebola – Thompson and Tracy Pearson confirmed the minutes of the AGM held Tuesday 22 October 2019 and to be true and proper record.

Declaration of Conflict of Interest: Kasey Lewis–Kindy Fees

Business Arising from Previous Minutes:		
Item	Action	Committee Resolution
None		<i>None required</i>

Chairpersons Report:		
Item	Action	Committee Resolution
<p>Tabled as per written report in the YFC Inc Annual Report 2019/2020.</p> <p>Highlights: Adapting and changes within to pandemic, childcare environment safety, changes of operating and functioning in uncertain times especially staff and recognizing Sam and Jo keeping all in good headspace.</p> <p>Ann award COC inspirational Volunteer of the Year, YFC Community building award and launch of the kitchen supporting community groups.</p> <p>Innovation and upskill in many different areas including social media, IE: connecting & communicating to avoid social isolation,</p>		<p><i>Accepted Jacinta</i></p> <p><i>Seconded Tracy</i></p>

particularly cultural cooking being a stand out plus Facebook growth		
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Treasurers Report:		
Item	Action	Committee Resolution
Treasurer presented the financial position for YFC Inc as at 30 June 2020. Surplus \$172,472 Related government stimulus including jobkeeper scheme, free childcare and various cash boosts designed to support businesses during lockdown have left us with a greater than expected surplus.		<i>Accepted Veronica Seconded Maria</i>

Managers' Report:		
Item	Action	Committee Resolution
Manager provided an acknowledgement to those who support Major partners: Dept of Communities, Federal Government, City of Cockburn, Connecting Communities for Kids, Linkwest Thank Management Committee Acknowledgement YFC Community Groups, Refer to the YFC Inc Annual Report 2019/2020 for full report.		<i>Accepted Veronica Seconded Laura</i>

Children's Services Report:		
Item	Action	Committee Resolution
Tabled as per written report in the YFC Inc. Annual Report 2019/2020 Acknowledged Robyn Oliver as an asset, working on reflective and best practice, adapting and adjusting to pandemic, good standing in Education and Care Regulatory Unit and ready for	.	<i>None required</i>

assessment. YFC has been working with Sonia ? Life Coach, including professional and development learning which has added value to the team		
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Election of New Committee		
Item	Nomination Process	Committee Resolution
Present committee stood down from positions and new nominations for all positions were called.		
Chairperson Election	Nomination: Maria Quaggan	Vote: Carried unopposed
Vice Chairperson Election	Nomination: Kym Maloney	Vote: Carried unopposed
Secretary Election	Nomination: <i>Laura Thompson</i>	Vote: Carried, unopposed
Treasurer Election	Nomination: Tracy Pearson	Vote: Carried unopposed
Committee Member Election	Nominations: Ann Gerlach, Jacinta Rebola – Thompson, Kelly Hutton, Veronica McDonald and Rosie Miller	Vote: Carried Unanimously

Authorisation for signatories of bank accounts:		
Item	Action	Committee Resolution
Authorised signatories: Maria Quaggan, Tracy Pearson, Samantha Williams, Jo MacGillavery Julie Taylor.		Vote: Carried Unanimously

Appointment of Auditor for 2018/2019:		
Item	Action	Committee Resolution
Next year Review Audit for 2021	Appoint William Buck Audit (WA) Pty Ltd	Vote: Carried Unanimously

Meeting Closed:	Meeting Closed at 8:15pm
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Minutes Signed once confirmed as true and accurate;

Meeting Chair: (Name & Sign)

Date:

Secretary: (Name & Sign)

Date: