



Yangebup Family Centre

Welcome to our Pre-Kindy Orientation session. Below is some information regarding our program. Please read through this and do not hesitate to speak to staff if you have any further questions.

Centre Management:

The Yangebup Family Centre Inc is managed by a Committee of parents, centre users, and interested community members. Meetings are held on the 3rd Tuesday of every month at 7pm. Please speak to the office staff if you would like more information.

Office Staff:

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| Centre Manager | Samantha Williams |
| Children's Services Co-ordinator | Joanne McGillivray |
| Finance & Administration | Julie Taylor |

Term Dates

- Term 1 6 Feb – 6 April
- Term 2 24 Apr – 30 Jun
- Term 3 17 Jul – 22 Sep
- Term 4 9 Oct – 8 Dec

Pre-Kindy Staff:

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|-------------------------|-------------------|
| Early Childhood Teacher | Ashlee Reghenzani |
| Educator | Lisa Gallon |

Aims of the program:

- To promote a love of learning
- To familiarise children with the routines of kindy
- To enhance emotional, physical and intellectual development
- To encourage social interaction
- To develop independence

Our program is based on the Early Years Learning Framework (EYLF). It is developed through the children's interests and includes play based learning as well as intentional teaching. Please take the time to look at the program displayed on the wall.

Communication:

We will be using our childcare software system called Xplor to communicate during the day, sharing the children's adventures with you. We will be using a feature called Playground to share observations and more. You can communicate with the teachers through playground or email, they try their best to get back to you as quickly as possible.

What to bring each day:

- A bag – an eco-shopping bag style is ideal to promote independence
- A waterproof bag for wet clothes
- At least one change of clothes
- Sunsafe hat (available to purchase from the office if you don't already have one)
- A healthy snack for morning tea and lunch packed in a lunch box. This is to be kept in your child's locker so please ensure it contains an ice-block to keep the food cold if it's required.
- Water bottle

Sun Protection:

- The children will spend time outdoors throughout the day. Please ensure you apply sunscreen before attending kindy and it will be reapplied after lunch. If your child requires an alternative sunscreen you are able to provide this – please speak with staff.
- It's also important to dress your child in protective clothing such as t-shirts rather than singlet tops. Kindy t-shirts are available to purchase from the office.

Meal times:

- Staff will assist your child to learn what is to be eaten when, to ensure they don't eat everything in their lunch box at morning tea. It's great if you can get your child to help you prepare their lunch box and discuss with them what is for morning tea and what is for lunch.
- Please pack healthy food! We do not encourage lollies, chocolates etc. Throughout the program we teach the children about healthy living and the importance of eating well and exercising so please assist us by ensuring they have fruit and water each day as well as nutritional food.
- We have a NUT AWARE policy. It is important that you respect this as we do have children who will react severely to any nut products. This includes peanut butter, Nutella and muesli bars that contain nuts.

Parent Roster:

- We welcome parents to join us for a couple of hours in the morning on a roster based system. This is available for Term 2, 3 & 4 only. Term 1 is a settling in term with staff building relationships with the children.
- We also encourage parents or family members to come in and share their interests, culture or experiences with us. If you work in an industry that the children would be interested in such as emergency response, medical, dental etc please speak to staff and organise a time to visit.

The daily routine:



** If your child is unsettled, don't rush, just wait until an educator is ready to assist you. Always say goodbye! It is much harder to settle a child when a parent has left without telling them they are leaving. Educators have a lot of experience dealing with unsettled children. If your child does not settle, we will contact you but you are very welcome to call the centre and check on your child if you need your mind put to rest.*

This routine is very flexible and will be adjusted according to the weather, children's interests and needs and the variety of experiences planned for each session.

- The children will be dismissed one at a time when educators have seen the parent.
- Children will not be dismissed unless the person collecting them is on the enrolment authorisation form. If your child is to be collected by someone different, please let educators know in the morning or call the centre throughout the day.

Fees:

You will be invoiced for your fees. Fees are to be paid in full by week 2 of each term. The deposit for the next term is due the second last week of term. Fees can be paid by cash, cheque, eftpos or direct deposit.

BSB: 016 454

ACC No.: 2559 65605

Ref: Childs Name, PreK - email receipt to info@yangebupfamilycentre.org

Facebook: Please like us on facebook and select notifications to receive reminders and info

Best wishes for a great year!